



Florida Health Literacy Initiative
A statewide initiative managed by the Florida Literacy Coalition
and sponsored by Florida Blue Foundation

FREQUENTLY ASKED QUESTIONS

1. When is the due date for proposals?

Proposals must be received by **March 5th, 2018**.

2. How do I submit my application?

Submit your completed electronic application online at <https://www.tfaforms.com/4649769>

3. Is my organization eligible to apply?

Eligible organizations must be a 501(c)(3) non-profit organization or government-based agency that provides adult ESOL and/or family literacy instruction in Florida. See guidelines for what constitutes a family literacy program.

4. If I received the grant before, am I eligible to reapply?

Yes, previous grant recipients are encouraged to reapply.

5. Are we required to use the *Staying Healthy* curriculum?

No, it is not required, only recommended. You are free to select your own instructional materials. Hard copies of the *Staying Healthy* student book are made available to grant funded programs at no cost.

6. My students are beginning level ESOL students – is this curriculum right for them?

The *Staying Healthy* curriculum is intended for low intermediate level and above. *Staying Healthy for Beginners* is for high beginning level learners.

7. Can I obtain a copy of *Staying Healthy* to review?

Yes, the [order form](#) for the *Staying Healthy* curriculum, as well as *Staying Healthy for Beginners*, *Women's Health* and *Coping with Stress*, is online. You may request a sample copy of student and/or teacher versions free of charge in the state of Florida. These publications are also freely available for download on our [website](#).

8. I'm not sure what we will do for the project-based learning section of the application. Do I have to know now?

No, your students should help you decide. However, try to begin the process with potential ideas. To help you brainstorm, you may want to review [previous projects](#) listed on this website.

9. What reports must be completed throughout the grant year?

- A. Mid-Year Report
- B. End-of-Year Report

See [reports](#) on FLC website

(Note: some of these assessment instruments may be revised for 2018)

10. If I get the grant, do I need to attend the May 9-11, 2018 Florida Literacy Conference?

Grant recipients are expected to send a representative to attend the May 9th Opening General Session and a meeting of grant recipients to follow. There will be no cost to attend on May 9th and a discounted registration rate of \$200 will be available for the full conference. Grant recipients may budget for up to \$450 in the grant to cover travel related costs.

11. We are interested in incorporating a career pathways component into our proposal. Is this allowed?

Yes, we encourage applicants to consider doing this provided that it's a good fit for their program and the focus is on introducing adult learners to careers and credentialing programs in healthcare. FLC's new *Health Careers Guide* and corresponding teacher's manual were developed specifically for adult basic education learners and may be a helpful resource for applicants and their students.

12. Do you provide teacher training in Health Literacy?

Yes, FLC is committed to supporting teachers in this regard and will be offering a number of trainings throughout the year. This includes a free half-day workshop on May 8th as a pre-conference session and a health literacy track at the Florida Literacy Conference.

13. Who do I call or write if I have questions?

Contact Heather Surrency at (407) 246-7110 ext. 209 or send an e-mail to Surrencyh@floridaliteracy.org