Florida Family Literacy Initiative
Frequently Asked Questions

1. **When is the due date for proposals?**
   Proposals must be submitted by midnight on March 13, 2023.

2. **How do I submit my application?**
   Submit your completed application online at
   https://form.jotform.com/230295295433054

3. **Is my organization eligible to apply?**
   Eligible organizations must be a 501(c)(3) non-profit organization or
   government-based agency that provides adult education, literacy, ESL, and/or
   family literacy instruction in Florida. See guidelines for what constitutes a family
   literacy program.

4. **I'm not sure what we will do for the project-based learning**
   section of the application. Do I have to know now?
   No, your students should help you decide. However, try to begin the process with
   potential ideas. To help you brainstorm, you may want to review projects listed on
   this website. Some examples include:
      ● Conduct a school play based on a favorite children's book
      ● Plant a community garden
      ● Organize a field trip to a children's museum or petting zoo
      ● Create a family or cultural traditions booklet

5. **What reports must be completed throughout the grant year?**
      a. Brief mid-year progress report
      b. End-of-year final report (include student/parent surveys, program
         activities and results)
   The required student/parent survey is still in development. It will focus on
   whether parents and caregivers engage in activities to support their
   children's literacy and language development. Examples:

- Are parents reading or looking at books more often with their children?
- Are there more children's books in the home?
- Do parents and caregivers feel better prepared to support their children's education?
- Are parents and caregivers comfortable communicating with their children's school or teachers?

6. **If I get the grant, do I need to attend the May 10-12, 2023 Florida Literacy Conference?**

   No, conference attendance is optional. If you choose to attend, up to $450 of grant funds can be budgeted for this purpose.

7. **If we are awarded a grant, when will it start?**

   The grant year starts May 1, 2023, however, instructional programming is not required to start at that time. Please include a program timeline in your proposal.

8. **Can I start the application in Jotform and save my progress to complete and submit the application later?**

   Yes, you can start working on the application in Jotform, save your progress, and come back to the application at a later time.

9. **I missed the webinar for prospective applicants. Is the session recording available?**

   Yes, an edited version of the session is available to watch here.

10. **Whom do I call or write to if I have questions?**

    Contact Dana Williams at williamsd@floridaliteracy.org