



## HOW TO BALANCE YOUR ACCOUNT (2 of 2)

### BALANCING YOUR REGISTER TO THIS STATEMENT

#### Step 5

|                                                                                         |    |
|-----------------------------------------------------------------------------------------|----|
| Enter the 'current balance' shown on your statement                                     | \$ |
| Add total from Step 3                                                                   | +  |
| Subtotal                                                                                | \$ |
| Subtract total from Step 4                                                              | -  |
| This balance should equal your register balance. If it does not agree, see steps below. | \$ |

#### If your account does not balance, review the following:

- Check all your addition and subtraction above and in your register.
- Make sure you remembered to subtract service charges listed on this statement and add any interest earned to your register.
- If your numbers still don't add up, you can call or visit your bank for help.