



**Florida Health Literacy Initiative**  
**A statewide Initiative managed by the Florida Literacy Coalition**  
**and sponsored by Florida Blue Foundation**

**2021 APPLICATION CHECKLIST**

The Florida Health Literacy Initiative grant application consists of the components listed below, which should be submitted online at <https://www.surveymonkey.com/r/GYZ8LRH> by February 4, 2021.

This checklist is provided to ensure that you have all the documents required for a complete proposal. It does not need to be submitted with the proposal.

**Part 1: Project Narrative and Project Budget**

**(Please limit narrative and budget to 5 pages)**

- Project Abstract/Summary
- History and Accomplishments
- Needs Statement
- Objectives
- Project Description
- Collaboration and Partnerships
- Recognition
- Timeline
- Evaluation
- Budget
- Document saved as a PDF

**Part 2: Supporting Documents**

- Current Operating Budget (School districts and state/community colleges please provide adult education program budget only.)
- For nonprofit organizations, provide proof of IRS federal tax-exempt status.
- Optional attachments (e.g. – letters of support, articles, etc.) **Limit to 2 pages.**