

**Open Books Open Minds**

**2019 Florida Literacy Conference: May 1-3**

**Pre-Conference Events: April 30**

**The Plaza Hotel – Daytona Beach, FL**

**Registration Form**

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization/Agency \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

I identify myself as (check one):  Program Manager  Teacher  Volunteer Tutor/Teacher  Librarian  
 Adult Learner  Other \_\_\_\_\_

**Florida Literacy Coalition Members Get a Discount!**

(one conference registrant from a member organization may receive the registration discount. See [floridaliteracy.org](http://floridaliteracy.org) for member benefits)

**Are you a current FLC member?**  Yes  No

**New or renewing membership:**

Individual \$25 \$ \_\_\_\_\_  
 Organization (if annual budget is under \$200,000) \$50  Organization (if annual budget is over \$200,000) \$75 \$ \_\_\_\_\_

**Registration Prices:**

Full Conference Early Bird: Postmarked before March 1.....	<input type="checkbox"/> Member \$240	<input type="checkbox"/> Non-Member \$260	\$ _____
Full Conference: Postmarked before April 17.....	<input type="checkbox"/> Member \$265	<input type="checkbox"/> Non-Member \$290	\$ _____
Full Conference: On-site, after April 17:.....	\$300		

**Pre-Conference Workshop, April 30**

- How and Why of Engaging Learners in Health Literacy (\$0)
- Taking the Mystique out of Learning Disabilities (\$0)

**One Day Only:**


Wednesday, May 1: \$130  Thursday, May 2: \$130  Friday, May 3: \$95 \$ \_\_\_\_\_

**Presenter Registration Rate:** \$230 (I have been selected as a presenter) \$ \_\_\_\_\_

**Presenting Only:** (no charge, \$0) By registering 'Presenting Only' I understand that I am not required to pay a registration fee, but cannot participate in any conference events including: opening reception, breakfast, refreshment breaks, general sessions, and current sessions.  Yes  No \$ \_\_\_\_\_

**Closing Awards Luncheon:** Friday, May 3. I will be attending the awards luncheon (\$0).  
Additional guests \$18.00 per person..... \$ \_\_\_\_\_

Would you like to apply and receive continuing education hours for your attendance?  Yes  No

Do you have any special accessibility , dietary (for example, vegetarian), or other needs:  Yes  No  
If yes, please describe: \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

**In order to process your registration, one of the following must be attached to register for cost related events:**

- My check is enclosed.
- Please invoice my agency. Invoice will be sent via email. Provide email address if different from above: \_\_\_\_\_

**Paying by credit card? You must register online at [floridaliteracy2019.eventbrite.com](http://floridaliteracy2019.eventbrite.com) Group and/or individual registration options are available.**

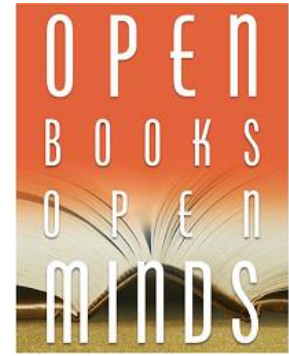
**Please make checks payable to "Florida Literacy Coalition" and mail to:**  
 Florida Literacy Coalition, Inc., Attn: Registration • 235 Maitland Ave. S. #102 Maitland, FL 32751  
 Fax: 407-246-7104

# 2019 Florida Literacy Conference

## May 1-3, Pre Conference April 30th

### The Plaza Hotel – Daytona Beach, FL

#### Registration Information & Form



#### Registration Procedures:

**Fast-track your registration process!** Register online at [floridaliteracy2019.eventbrite.com](http://floridaliteracy2019.eventbrite.com)  
All payment methods accepted online.  
Registrants paying by credit card must register online only.

#### Special Promotion: Buy eight registrations get one free!

If you would like to take advantage of our special promotion, register eight participants and we will send you a promo code for a free registration!

#### By Mail:

Complete this form **by April 17** and send with completed check or invoice request to:  
Florida Literacy Coalition  
Attn: Registration  
235 Maitland Ave S, suite 102  
Maitland FL, 32751

#### By Fax:

Print and complete this form and fax to (407) 246-7104. Faxed registrations will be invoiced upon receipt. We will send the invoice to the email address listed on the registration form.

#### Online:

Complete form at [floridaliteracy2019.eventbrite.com](http://floridaliteracy2019.eventbrite.com)

*\*If paying by credit card, registration **must** be completed online (invoicing and check payments are also accepted online).*

#### Registration Deadlines: Pre-registration for all events ends April 17

After April 17, registrations will only be accepted onsite. Florida Literacy Coalition Members get a discount on full conference registration fees! Early-bird registration discounts are also available.

#### Registration Cancellation Policy:

Cancellations must be received in writing no later than April 1, 2019. Please send to [ncaban@floridaliteracy.org](mailto:ncaban@floridaliteracy.org) or fax to 407-246-7104. A \$25 administrative fee will apply to all cancellation requests; refunds will be issued 4-6 weeks after the conference. No refunds will be issued for cancellations received after April 1, 2019 or for "No-Show" registrants. Membership fees are nonrefundable.

#### Payment Policy:

Payment is accepted via credit card, purchasing card or invoice request (to be settled by check). You must select your payment method upon registration. Credit card payment is due with registration. Payments via purchasing card shall be made under the credit/debit card section. If you select invoice request, Please provide an email address for the invoice, usually within a week. Fulfillment of the invoice is expected by the payment deadline, but we understand some school districts and other organizations have restrictions about paying for services before they are rendered, so we can be flexible on a case-by-case basis.

#### Hotel reservations must be made by April 8 to qualify for the \$122 group rate!

For reservations call the The Plaza Hotel at 1-386-255-4471, or visit [http://www.floridaliteracy.org/conference\\_hotel.html](http://www.floridaliteracy.org/conference_hotel.html)

State and local taxes of 12.5% apply (subject to change). The Plaza Hotel will accept tax-exempt payments with a valid tax-exempt certificate and/or government travel order upon arrival and only when payment is made by company check or credit card. Please inquire about all necessary procedures when making your reservation. Check in is 3:00 PM and check out is 12:00 PM. Early check in and late check out may be available upon request (subject to availability).