

LITERACY NEWS



FLORIDA'S NEWSLETTER FOR LITERACY TUTORS,
TEACHERS, LEARNERS, AND SUPPORTERS

Number 107

JUNE 2004

Florida Literacy Coalition Launches New Website

The Florida Literacy Coalition (FLC), your State Adult and Family Literacy Resource Center, is proud to announce the launch of its new and improved website, www.floridaliteracy.org.

Whether you are a tutor, classroom teacher, program manager, trainer or adult learner, the new site offers information

organized just for you. With over 50% more content, the site offers an enhanced library of resources in an easier to navigate environment.

Grants. In the Grants and Funding resource section you will find a list of funders, grant announcements and grant writing resources. FLC will also be providing a new data base search service for researching foundations.

Tutor Training. The trainer section of the site provides a wide assortment of materials and resources to support volunteer tutor trainers. These include workshop outlines, trainer certification information, guidelines for effective training and a list of certified trainers.

Policy and Legislation.

This section provides information about new legislative and policy developments in Florida and Washington D.C.

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Florida Literacy Celebrated at Annual Conference

The 20th Annual Florida Literacy Conference was a great success. With more than 400 people in attendance, participants were given the opportunity to attend over 70 workshops and special sessions in ten learning tracks.

This year's keynote speakers included **Christopher Lee**, author and nationally known presenter on learning disabilities. Christopher shared his own story regarding the challenges he has faced as a learning disabled adult. He went on to discuss the current brain research related to learning disabilities as well as the latest assistive technology that can be used in the classroom and everyday life.

David Rosen, the former Director of the **Adult Literacy Research Institute** in Boston, spoke at the closing general session about national trends in adult literacy. The text of David's speech is available on line at www.floridaliteracy.org.

The Florida Literacy Coalition's (FLC) **Annual Meeting** provided an opportunity to highlight and discuss the programs

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FLC Staff News

The FLC said a reluctant goodbye to **Spring Intern Cedar Watson** at the close of the Florida Literacy Conference. As a Hospitality Management student at UCF, Cedar put a tremendous amount of work into planning the conference and other major events this season. Her twin sister **Megan** also helped with the conference. The Coalition appreciates their creativity, energy and hard work. The staff will miss their vivacious personalities and wishes them great success as they finish their education and begin an event planning business.

Spring Intern Becky Long will remain through June to assist in various projects including producing a radio PSA and distributing books from the **Orlando Magic** book drive. The Coalition is happy to have Becky's pleasant personality in the office once again. You may reach her at extension 208 or through email at intern@floridaliteracy.org.

Newlywed **Kelley Jain, Education and Training Coordinator**, can now be reached at her new email address jaink@floridaliteracy.org. Her former address weppnerk@floridaliteracy.org will remain active for another month until it is phased out.



Florida Literacy Coalition Launches New Web Site *(Continued From Cover)*

Literacy Statistics. Check out the Florida Data and Statistics Resource Guide, which provides a wide range of local, state and national data on adult education, literacy and related topic areas.

Calendar of Events. This calendar lists training and other literacy related events happening throughout the state.

Volunteering. Click on "Become a Volunteer" and get answers to frequently asked questions regarding becoming a literacy volunteer and then use the on-line directory to find volunteer opportunities in your community.

Research Articles and Curriculum Materials. Throughout the website you will find downloadable materials and links to a wide assortment of free online materials sorted by topic and interest area.

Jobs in Literacy. This service provides information about employment opportunities in adult education and literacy. Do you need someone new in your program? Post the position here.

Adult Learner Resources. This site provides information and resources to current and prospective students. Whether you have questions about the GED or would like to learn about computer assisted literacy and ESOL instruction, there is information available to get you started.

Free Materials. Did you know that your State Adult and Family Literacy Resource Center offers literacy providers free materials such as bookmarks, posters and curriculum and resource guides? Click on the "Order Materials" button on the new site. Download and send in the completed order. Your materials will be shipped directly to you free of charge.

LINCS. The State Adult and Family Literacy Resource Center proudly serves as the state partner for the National Institute for Literacy's Literacy Information and Communications System. This online database is the nation's largest repository of practitioner developed adult literacy resource materials. Give us a call if you have materials that you would like to add.

Our special thanks to the Florida Department of Education and all of the practitioners and trainers who participated in our focus group and on our site review committee. Your support and guidance made this website possible!

Professional Development Opportunities

Each of the following workshops are made possible due to a grant to the Florida Literacy Coalition from the Florida Department of Education, Division of Community Colleges and Workforce Education. For more information and

registration forms, visit www.floridaliteracy.org or contact Kelley Jain, Education and Training Coordinator, at jaink@floridaliteracy.org or 800-237-5113 x 203.

Third Annual Fund Raising Institute

June 16-17, 9:00am-4:00pm
Hilton, Deerfield Beach/Boca Raton

This free two-day workshop has something to offer literacy practitioners at every level of experience and knowledge in fund development. Topics will include grant research and proposal writing, corporate fund development, cultivating donor prospects, how to close a gift, multiplying fund raising effectiveness with volunteers, planned giving and securing major gifts and pledges.

Presenter:

Peggy Calhoun, an Advanced Certified Fundraising Executive with over 25 years of experience, has served 26 years as a full time fund raising professional. She is Senior Principal of **Miller, Calhoun and Company**, a firm credited with having been involved with more than \$600 million raised for charity. She will be joined by several guest presenters. Presented by Florida's Adult and Family Literacy Resource Center, a program of the Florida Literacy Coalition, in partnership with the **Region V Adult Literacy Center**.



Supporting the Reading Process for At-Risk Adult Students

June 26, 9:00am-4:00pm
Manatee Technical Institute,
Lakewood Ranch Campus,
Teaching Auditorium, Bradenton

This day-long session includes a lecture, demonstrations and simulations involving audience participation, discussions, and plenty of opportunities for questions. You will:

- Improve your understanding of at-risk adults with special learning needs
- Gain practical techniques to employ when working with these adults
- Learn what it means to be an at-risk adult with reading and writing problems
- Become more aware of some of the unique issues these adults encounter and how they perceive information.

Presenter:

Neil Sturmski, former Director of the **National Adult Literacy and Learning Disabilities Center**, has over 30 years of experience related to individuals with disabilities in a variety of capacities including direct service, diagnostics, administration, work-based programs, corrections, curriculum design, research, and teaching. Presented by **Florida's Adult and Family Literacy Resource Center**, a program of the Florida Literacy Coalition, in partnership with the **Region IV Resource Center**.

Multiple Intelligences in Adult Learning

June 22, Session 1: 9:00am-12:00pm,
Session 2: 1:00pm- 4:00pm
Advanced Technology Center,
Florida Community College,
Jacksonville

Session 1:

This workshop will review and discuss exciting new research from the Harvard Graduate School of Education's study on multiple intelligences and adult literacy. This session will provide an overview on the Multiple Intelligences theory along with concrete examples and strategies that educators can use with adult basic education, literacy and ESOL students. The workshop will be held in Room T141.

Session 2: Pre-registration Required.

This is an intensive "train-the-trainer" session. Participants should be knowledgeable about Adult Multiple Intelligences (AMI) and **must also attend Session 1**. This session will provide discussion, activities and sharing about AMI that will prepare attendees to facilitate Study Circles and present AMI workshops. This workshop will be held in Room T116.

Presenter:

Join **Silja Kallenbach**, Co-director of the **Harvard Graduate School of Education's AMI Study**, for these informative sessions. Presented by Florida's Adult and Family Literacy Resource Center, a program of the Florida Literacy Coalition, in partnership with **Florida Community College** and **Learn to Read, Inc.** For directions, call Florida Community College at (904) 633-8100.



From left to right: Poommalee Marcenek, Central Brevard Public Library; Rosa Rodriguez, Deaf Literacy Center; Judge Joseph Donahey; Joe Mamell, Walt Disney World Company; Harriet Little, Seminole Community College.

2004 Florida Literacy Award Winners

The following individuals, companies and organizations were recognized at the Florida State Literacy Awards Banquet for their outstanding contributions to literacy.

Outstanding Business Partner: Walt Disney World Company

For over 30 years Walt Disney World has provided leadership within education and literacy in the central Florida community. With one of the leading workplace literacy programs in Florida, Walt Disney World has worked to remove the barriers to learning that so often impact adults. By working with local literacy organizations such as the Adult Literacy League, issues related to time, cost and accessibility have been addressed by offering free, individualized, high quality instruction in the workplace. Hundreds of employees have improved their English language and literacy skills or earned their GED as a result of this initiative that serves as a model among Florida's workplace literacy programs.



Orlando Sentinel Columnist, David Porter

Outstanding Media Partner: Orlando Sentinel Communications

Throughout its history the Orlando Sentinel newspaper has been eloquent in communicating that literacy helps pave the road to a healthy and successful community. The company's efforts to promote literacy are impressive and include insightful reporting of the challenges and rewards of learning to read, supporting volunteer efforts among employees, providing free space for literacy tutors and trainings, and informing the community about literacy issues and programs every September 8, "Literacy Day." The company has used its position as the region's largest newspaper to raise awareness on education and literacy issues as well as to advocate for the effective policy and programming to address these issues.



Joe Marnell accepting the Outstanding Business Partner Award on behalf of Walt Disney World Company from Keynote speaker Dr. Bonnie Marmor.

Outstanding Literacy Volunteer: Judge Joseph Donahey

Judge Joseph Donahey's first foray into education was in 1974, when he helped establish First Step, a program supporting probationers seeking to pass the GED. Most of his current focus centers on a program that he started in Florida called "Judges in Schools for Children of Promise," a family literacy initiative. He has enlisted fellow judges to volunteer their time in this program that stresses the importance of education at a time when students are able to make positive changes in their school grades and attendance. Working with PAC Success Academies, this program provides educational opportunities and support services that open doors for parents to fully participate in their children's education. After being left blind due to an unsuccessful surgery, the Judge realized that he had become illiterate. He could no longer read unless he learned Braille. This experience combined with his efforts to learn Braille, enabled him to identify more deeply with the struggles each adult literacy student faces. Judge Donahey has touched many lives and continues to make a difference one school, one student, one family at a time.

Excellence in Education: Pinellas Public Library Cooperative, Deaf Literacy Center

This program is a library-based literacy program for deaf individuals and their families who need basic literacy skills, life skills training and general integration into the hearing world. It offers small group and individualized basic literacy instruction and support services in addition to traditional library and information services to the deaf. The Center also teaches American Sign Language and deaf culture classes to hearing children and adults in order to create a better understanding of the needs of this population and a deaf friendly library environment. Believing that the comprehension of printed and written information is necessary to function in society, to achieve goals, to develop knowledge, and to interact with the environment in which we live and function, the Center's services help their students and their families realize more productive, active and informed lives.

Flight for Freedom Award: Poommalee Marcenek

A recent immigrant from Thailand, Poommalee was recognized for making significant progress in English through the support of her tutor Marcia Geyer and classes she has taken at the Central Brevard Public Library. As her English skills increased so did her confidence and she was able to secure a job at Wustoff Hospital. She recently began going to school in Rockledge where she attends classes in computer literacy each weekday morning. Poommalee is truly committed to improving herself in the country she now calls home. Her tutor wrote, "I am proud to have gotten to know Malee and see the result of her dedication to becoming both fluent in English and also a working member of society."

(Continued on Page 6)





Adult Learner's Book Review

This April, **Read Together Florida**, a project of the **Governor's Family Literacy Initiative**, encouraged people across the state to read *Their Eyes Were Watching God*, a novel by Zora Neale Hurston. The following excerpt is reprinted from *Reader to Reader, Spring 2004*, a publication of the **Palm Beach County Library Adult Literacy Project**. Adult learner **Jerry Rivers** wrote this book review after attending a discussion at the **New Learners Book Club**.

"This is the story of a poor black woman and tells of her life and the hard times she went through. Every sad time made her a stronger person. I think it's how real life is. You learn from your problems and mistakes, you learn how to make things better next time. I would not have picked this book to read; sometimes it was hard to understand. I think every book I read, I learn something new."

Florida Literacy Celebrated at Annual Conference *(Continued From Cover)*

of the Coalition. FLC's new State Adult and Family Literacy Resource Center website was previewed for the first time and a video was shown profiling student participants in the Coalition's Literacy Ambassador Training. Arma Adderly, an adult learner from the Palm Beach County Library Literacy Program, spoke after the video of her experiences as both a participant and a presenter in the Literacy Ambassador training.

A highlight of this year's Conference was the large number of students who attended Adult Learner Day. With fifteen adult learner friendly workshops to choose from, many students commented that it was a great learning experience as well as a unique opportunity to meet other students and practitioners from around the state.

The Florida Literacy Awards Banquet provided a great opportunity to recognize the outstanding contributions of businesses, programs and individuals working in support of literacy (see page 4 for more on the award winners.) The keynote speaker for the evening was Dr. Bonnie Marmor, Vice Chancellor of the Florida Department of Education's Division of Community Colleges and Workforce Education. Dr. Marmor shared several compelling literacy statistics and went on to discuss some of the outstanding work that is being done by community literacy programs throughout Florida. On a personal note, she went on to share some of the rewards and challenges she faced as a volunteer literacy tutor in a local literacy program.

FLC wishes to extend special thanks to all the outstanding volunteers who made this conference possible. These include the members of the Conference Planning Committee, on-site volunteers and workshop presenters. This Conference would not have been possible without their support.

2004 Florida Literacy Award Winners *(Continued From Page 5)*

Mary J. Brogan Leadership Award: Harriet Little

A tireless advocate for adult literacy, Harriet began teaching for the ABE Department of Seminole Community College in 1978. Today she directs the department, manages 48 faculty and staff, and serves thousands of students. Her colleagues describe Harriet with phrases like "team builder," "a creative problem solver," "she empowers," "expects staff to use best practices," "innovative," and "deeply involved in community efforts to promote literacy." Among the innovative programs developed under Harriet's leadership are state of the art computer labs for ABE and GED instruction, the GED Academy, a GED Scholarship Program, and Probationers Educational Growth Grant. Harriet has contributed her time and counsel to many state and community organizations including the Seminole County Literacy Coalition and ACE of Florida. The Florida Literacy Coalition is especially appreciative of Harriet's support over the years as Board member and former Treasurer.

Literacy Websites

www.DOL-TLC.org

Touching Lives and Communities website is sponsored by the **U.S. Department of Labor's Center for Faith-Based and Community Initiatives**. The purpose of this website is to facilitate peer-to-peer dialogue between faith-based and community organizations, Workforce Boards and **One-Stop Career Center** leaders, and businesses about successful initiatives and partnerships. Participants will include representatives from over 40 successful **Department of Labor** grantees. For users who register for the "Discussion Area," the website features facilitated "Learning Circles" in which peers can post messages to dialogue about important issues. Learning Circles include topics such as: Employability Skills/ Mentoring Program, Prisoner Reentry Programs, Success Stories, Business Partnerships as well as the Welcome Section to ask general questions.



Upcoming Literacy Events

GED/Adult Secondary/YPI Symposium

June 6 – 11, 2004

Crowne Plaza at Sabal Park
Tampa, FL

Contact: Send an e-mail to:
Christalee Burkett: AICSR@aol.com

IIA Train the Trainer Workshop

June 11 – 12, 2004

Pensacola, FL

Preregistration is required.

Contact: Kelley Iain 800-237-5113 x 203
Jim Williams 850-432-4347

91st Annual Educational Conference

International Association of Workforce Professionals

June 13 – 17, 2004

Research Triangle Park, NC

Contact: www.iawpe.org



CASAS National Summer Institute

Comprehensive Adult Student Assessment System
June 15 – 17, 2004

Town and Country Resort and Convention Center
San Diego, CA

Contact: www.casas.org

Fund Raising Institute

Strategies to Increase Fund Raising Effectiveness

June 16 – 17, 2004

Deerfield Beach, FL

(See page 3 for details)

Adult Multiple Intelligences

June 22, 2004

Florida Community College
Jacksonville, FL

Sponsored by Florida Literacy Coalition,
FCCI and Learn to Read, Inc.

(See page 3 for details)

Supporting the Reading Process for At-Risk Adult Students

June 26, 2004

9:00 AM - 4:00 PM

Manatee Technical Institute

Lakewood Ranch Campus, Teaching Auditorium
Bradenton, FL

Co-sponsors: Florida Literacy Coalition
and Region IV Resource Center

(See page 3 for details)

American Library Association Annual Conference

June 26 – 29, 2004

Orange County Convention Center

Orlando, FL

Contact: www.ala.org

Literacy Ambassador Earns GED and Becomes Tutor and Advocate

Tuesday, May 11, 2004 was one of the happiest days of **Monica Baxley's** life. After 10 months in basic literacy and GED preparation classes at the **Literacy Volunteers of Washington County (LVWC)**, she graduated from the **Washington Holmes Technical Center**. But she wasn't alone. Monica was joined by her husband and a fellow student, all donned in cap and gown. They received their diplomas together. After passing the GED last October, Monica began tutoring her fellow student in basic literacy and GED preparation earlier this year. "It's wonderful to walk with my husband, but the reward that my first student is walking with me is the greatest!"

Monica first sought literacy assistance so she could help her teenage daughter, who was diagnosed with a learning disability, get through school. Reading at a fourth grade level upon entering the program, Monica struggled her whole life being able to understand and retain much of what she read. She excelled in her adult literacy studies and now is eager to share how the LVWC helped her.

"There's so much going on now! I'm so excited I feel like I'm gonna explode," she exclaimed with a huge grin and a bounce in her seat.

In recent weeks Monica's schedule has been packed with public speaking and literacy events. One week she attended a County Commissioner's Meeting where she told her compelling story and encouraged them to support local literacy efforts. Shortly afterwards she was featured in a local newspaper article. The following week she attended the



From left to right: Felicia, Monica, and Danny Baxley.

Florida Literacy Conference and just before graduation she was interviewed by **Channel 7 in Panama City**. Shortly thereafter she spoke from a student's perspective to potential tutors at a basic tutor training workshop. "There's so much going on now! I'm so excited I feel like I'm gonna explode," she exclaimed with a huge grin and a bounce in her seat.

Monica was one of 19 participants who attended a two-day **Literacy Ambassador** training program sponsored by **Florida's Adult and Family Literacy Resource Center**. This initiative held April 2-3 in Orlando coached adult learners in how to effectively communicate their stories through public speaking and media interviews. It also provided administrators with information on how to promote their programs and create opportunities for their students to share their stories. Monica is one of many adult learners featured in a promotional video produced during the program. Monica expressed, "The workshop materials were wonderful. I often review them before each speaking engagement. I don't think I would have had the courage to speak in public without the training."

The Florida Literacy Coalition plans to offer the Literacy Ambassador training in the next fiscal year. For information about the application process or to order a free copy of the promotional video, write to Kelley Jain at jaink@floridaliteracy.org.

ProLiteracy Offers Regional Training

ProLiteracy America, with support from Verizon, will offer adult literacy training programs for practitioners. Seven cities have been selected to host the ProLiteracy America Regional Trainings. Sessions for the Southeast Region will be held August 6-7, 2004 in Roanoke, VA. Group affiliate travel stipends are available up to \$250. Additional assistance is available for affiliates that are more than 300 miles from the training center. For more information, visit the ProLiteracy website at: www.ProLiteracy.org.



LINCS Corner

The Literacy Information and Communication System (LINCS) provides a comprehensive collection of family and adult basic skills research, teaching, learning and training resources. It can be accessed by going to www.floridaliteracy.org. Scroll to the bottom of the homepage and click on National LINCS.

One of the unique features of LINCS is the *Special Collections* that can be found at the top of the LINCS homepage. This grouping includes specialized information on high-quality literacy practices and materials for use in adult education and literacy programs in the following areas: Assessment, Correctional Education, English as a Second Language, Equipped for the Future, Family Literacy, Health & Literacy, Literacy & Learning Disabilities, Program Leadership and Improvement, Policy & Legislation, Science & Numeracy, Technology Training, and Workforce Education.

The *Health and Literacy Special Collection* is of particular importance since recent research by the US Institute of Medicine shows that about 90 million adults (half of the adult population in the US) have difficulty understanding and following health information causing serious consequences. This collection includes segments on current developments in health and literacy in "LINCS Newsflashes." It has a health related e-mail discussion group and can direct you to a wealth of information including teaching activities, curricula, websites and health brochures.

Each Special Collection is reviewed by a core knowledge group to guarantee the quality and timeliness of the resources. The site was developed in collaboration with the National Institute for Literacy (NIFL), and its LINCS project.



Volunteers Honored in Daily Points of Light Awards

The Points of Light Foundation, the Corporation for National Service, and the Knights of Columbus are continuing to sponsor the Daily Points of Light Awards Program that was reintroduced by former President Clinton in 1998. People and organizations engaged in exemplary volunteer service are honored in six areas including: continuing relationships with caring people, safe communities, healthy start for a healthy future, quality education for all, opportunities for young people to serve and community mobilization. Nominations are made throughout the year. Selections are made quarterly, with the next deadline on August 1st. To make nominations, please contact: PLF, 1400 I Street, N.W. Suite 800, Washington, D.C. 20005-2208.

Florida Well Represented Among Digitally-Savvy Community Colleges

The Center for Digital Education and The American Association of Community Colleges (AACC) have named the top-10 digital-savvy, cutting-edge community colleges in the second annual **Digital Community Colleges Survey**. The survey assesses how community colleges have progressed in using information technology to deliver services.

1,000 community college Presidents across the U.S. were asked to participate in the survey. Winners were grouped into three categories based on city and student population: large/urban, mid-sized/suburban and small/rural.

Florida Community College, Jacksonville, Florida came in first place in the Large/Urban category. Other winners included: **St. Petersburg College, Miami-Dade College, Daytona Beach Community College and Tallahassee Community College**. For more information visit:

www.centerdigitaled.com/comcolleges.php.

Florida's Dr. Rochelle Kenyon to Moderate NIFL LD Discussion List

The **Learning Disabilities (LD) Discussion List**, one of 12 discussion lists set up by the **National Institute for Literacy (NIFL)**, will now be moderated by **Dr. Rochelle Kenyon, Master Trainer of Bridges to Practice**. The LD Discussion List is an information exchange network for the sharing of information, research, expertise, and resources regarding the relationship between adult literacy and learning disabilities. Discussion topics have included causes and consequences of LD, legal issues related to serving adults with LD, classroom methods and materials, GED testing and accommodations, and training. Members of the NIFL-LD list include literacy practitioners, administrators, and researchers, as well as others with a stake or interest in serving adults with learning disabilities.

To subscribe to the NIFL-LD List go to: http://www.nifl.gov/lincs/discussions_disabilities.html.



U.S. Department of Education Launches Pilot Program on Reading Research

The **Division of Adult Education and Literacy (DAEL)** is launching a pilot program that will focus on implementing scientifically based research when teaching reading to intermediate-level adult learners. It will create a national dissemination system to help identify evidence-based practices and infuse them into state professional development. This system will facilitate program change and improve program performance by focusing on three levels of work: identifying evidence-based practices and innovations, translating research findings into teaching products and processes that teachers can use to improve instruction, and working with national and state professional development systems to embed those practices, products, and processes into teacher training programs and subsequently into instructional programs.

Study Shows How Brain Function Changes with Effective Reading Instruction

A brain imaging study, reported in the May 1, 2004 edition of **Biological Psychiatry** and funded by the **National Institute of Child Health and Human Development (NICHD)**, has shown that the brains of poor readers start to function like the brains of good readers after effective reading instruction. The findings indicate there is increased activity in a part of the brain that recognizes words. Director of the NICHD, **Dr. Duane Alexander**, says the images show that effective reading instruction not only improves reading ability, but actually

changes the brain's functioning so that it can perform reading tasks more efficiently. For more information go to "News Releases" at: www.nichd.nih.gov.

The Tiger Woods Foundation

August 1, 2004 - 3rd Quarter Cut-off date. Funding programs and projects that develop potential through cultural studies, recreation, physical fitness and leisure activities, volunteer based mentoring programs and community service projects, programs that educate and promote parents on proper role modeling and programs that strengthen the communication between parents and children.

Contact:

Attn: Grants
4281 Katella Ave, Suite 111
Los Alamitos, CA 90720
Phone: 714-816-1806
Fax: 714-816-1869
Email: grants@twfound.org
Website: www.twfound.org

Luminara

The Luminara Foundation understands and addresses the challenges faced by adult learners, particularly those who confront barriers, such as a lack of financial resources or academic preparation. Funding includes the following types of strategic activities: research that casts new light on issues affecting postsecondary education access and success, programs that present innovative and practical approaches in overcoming challenges to access and attainment, and leadership-development efforts to share the expertise of higher education executives and scholars working on issues of access and attainment.

Contact:

Program Office — “New Inquiry”
Lumina Foundation for Education
P.O. Box 1806
Indianapolis, IN 46206-1806
Website: www.luminafoundation.org/grants/

Dunspaugh-Dalton Foundation

This Foundation supports the following program areas: civic affairs, culture, education, and social services. Grants range from \$5000 to \$50,000. The Foundation primarily supports programs in Florida, California and North Carolina.

Contact:

William A. Lane, Jr.
DDF
1533 Sunset Drive
Suite 150
Coral Gables, FL 33143-5700
Phone: 305- 668-4192

National Endowment for Financial Education

Proposals will be accepted until August 3, 2004 for grants of up to \$50,000 from the **National Endowment for Financial Education**. Projects should encourage personal savings and investment as a means to financial security. Programs should target educating low-income, underserved groups, particularly young people.

Contact:

Marilyn Canfield, NEFE
5299 DTC Boulevard, Suite 1300
Greenwood Village, CO 80111
Website: www.nefe.org

Tips for Reading Tutors

The following Tutor Tip information has been provided by the U.S. Department of Education.

Be positive.

Praise goes a long way with learners who struggle in reading. Provide positive feedback when correct responses are made ("Great! The word is Sequoia.").

Be attentive.

Stop learners immediately after an error. Show them what to do and provide them an opportunity to do it correctly ("That word is 'trouble.' What word is this?"). Try not to use the word "no."

Be precise.

Provide clear and direct instructions ("Say this word" rather than "Would you say it?").

Be mindful of mistakes made during the session.

Record learner performance. Review anything that learners miss. Remember, learners "should say it like they know it."

Be diligent.

Work from the beginning to the end of the tutoring session.

Be innovative.

Keep tutoring sessions lively and dynamic.

Be focused.

Try to ignore minor misbehavior. Only recognize good behavior.

Be patient.

Show learners that you care about them through your commitment and encouragement.

Be on time.

Arrive at least 15 minutes before the tutoring session begins. Make sure plans for the session and materials are ready so the session may begin as soon as the student arrives.

Be committed.

Once you have begun to tutor a student, remain with that student throughout the year.

Be results-oriented.

Gather learner performance data on a daily basis, and chart the data (using graphs, stars, etc.) to allow a visual display of improvements made in the program.



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Florida Literacy Hotline: (800) 237-5113

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Executive Committee

President	Renee Hotes, <i>Bank of America</i>
Vice President (Providers)	Darlene Kostrub, <i>Palm Beach County Literacy Coalition</i>
Secretary	Sandy Newell, <i>State Library of Florida</i>
Treasurer	Jay Roesch, <i>Walt Disney World</i>
Executive Director	Gregory Smith

To Contribute Articles...

We invite you to submit articles, announcements, or other news items for this publication to the editor, Kelley Jain, kjain@floridaliteracy.org. Contributing Editor for this issue was Susan Horton.

Literacy News is dedicated to providing relevant, timely information and resources to adult literacy practitioners and supporters throughout Florida. Its contents do not necessarily represent the position or policies of the Florida Department of Education or the Florida Literacy Coalition.

Literacy News is a publication of the State Adult and Family Literacy Resource Center, a program of the Florida Literacy Coalition. It is made possible through a grant from the Florida Department of Education, Division of Community Colleges and Workforce Education.

Join the Coalition and Make a Difference for Literacy in Florida!

Individual Annual Membership – \$20

I want to increase the impact of my membership:

Organizational Annual Membership – \$40
(Please indicate primary contact person)

Supporting Donation: \$5 - \$99

Sustaining Donation: \$100 - \$499

Patron Donation: \$500 - \$999

Name _____ Title _____ Email _____

Company/Organization _____

Address _____ Home Business

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