



Florida Financial Literacy Initiative
A statewide initiative managed by the Florida Literacy Coalition
And sponsored by Wells Fargo

APPLICATION CHECKLIST

The Florida Financial Literacy Initiative consists of the following components, which should be submitted online at xxxx. Please make sure you submit all documents by **August 24th, 2018**. This checklist is provided to help ensure a complete proposal. It does not need to be submitted with the proposal.

Part 1: Project Narrative and Project Budget

(Please limit narrative and budget to 5 pages and save as a PDF)

- Project Abstract/Summary
- History and Accomplishments
- Needs Statement
- Objectives
- Project Description
- Collaboration and Partnerships
- Recognition
- Timeline
- Evaluation

Part 2: Supporting Documents

- Profit and Loss Statement or Year End Financial Statement
- Current Operating Budget (School districts and state/community colleges please provide adult education program budget only.)
- For non-profit organizations, provide proof of IRS federal tax-exempt status
- Optional attachments (e.g. – letters of support, articles, etc.) Limit to 2 pages.