



# Train the Tutor Trainer Course

Deadline: April 18, 2018

**Florida Literacy Coalition**

Florida's Adult and Family Literacy Resource Center



## Does your program need tutor trainers?

This three session course will focus on competencies needed to be a good tutor trainer, providing curriculum and resources to offer a tutor training workshop. The format will include classroom and small group work, practice presentations, and distance learning instruction. The course will be facilitated by **Susan Mutschler**. Course content will include:

- A) Tutor training competencies
- B) Tutor training content knowledge in both adult basic literacy and ESOL
- C) Curriculum modules
- D) Presentations by participants reviewed by instructor and peers
- E) Discussion of ProLiteracy Trainer Certification system

This course is aligned to the ProLiteracy National Trainer Certification requirements and will help prepare participants to complete the optional certification process with ProLiteracy. Participants must be registered in coordination with their program managers or training coordinators and must commit to attend all three sessions. This course will benefit new trainers, trainers working on updating their tutor training workshops, trainers seeking ProLiteracy Trainer Certification, or trainers interested in improving their skills.

**Qualifications:** Participants must have attended a tutor training workshop and/or have relevant teaching/tutoring experience. Due to the online nature of one session, each participant must also have access to a personal computer with a printer, internet connection and working e-mail account.

**Course Fee:** \$25.00 per person. Accepted registrants are eligible for travel reimbursement of up to \$375.00 per person to attend both of the in-person sessions.

**Course Dates and Locations** (participants must commit to attend all 3 sessions)

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| <b>May 8, 2018:</b>  | Pre-Conference Session at the Florida Literacy Conference, Orlando Marriott Lake Mary<br>9:00 am – 5:00 pm (lunch provided) |
| <b>May 15, 2018:</b> | Webinar (Online Session)<br>6:00 pm – 7:30 pm   |
| <b>June 9, 2018:</b> | Grand Orlando Resort, Celebration FL<br>9:30 am – 4:00 pm (lunch provided)  |

**Submit the completed application online by April 18, 2018.** For questions, contact Nicole at (407) 246-7110 x 203 or [ncaban@floridaliteracy.org](mailto:ncaban@floridaliteracy.org) Upon approval, we will invoice you or your organization. You can also register via the [Florida Literacy Conference](#) registration form.

Sponsored by Florida's Adult and Family Literacy Resource Center, a program of the Florida Literacy Coalition. This initiative is made possible through the generous support of the Florida Department of Education, Division of Career and Adult Education.

**Space is limited, apply today!**

